

INTERNET ACCESS POLICY

Preface

The Arnprior Public Library offers free public Internet access to assist in meeting the information, recreation and entertainment needs of the community and its visitors. The Arnprior Public Library does not monitor and has no control over the information accessed through the Internet, and cannot be held responsible for its content. Some information found on the Internet may not be accurate, complete, age appropriate, or current. Users access the Internet at their own discretion.

Children and the Internet

The restriction of a child's use of a Library computer, including Internet or public wireless network access, is the responsibility of parents and guardians. Library staff is not responsible for monitoring or controlling children's use of the Internet. All children under the high school age must have a waiver signed by a parent or guardian before they are permitted to use the Internet workstations.

Guidelines

- Internet Station users must sign an Internet User Waiver Form (attached)
- Users must sign up to use the Internet stations and must use the terminal assigned by library staff.
- Internet station users are limited to a one hour block access at a time and up to a maximum of 2 hours per day with a least a 30 minute break so that others have access to the terminals. Exceptions are for patrons who need a longer block of time for grant applications, job searches, training etc.) For these exceptions, patrons must indicate their need to library staff at the time of the original booking.
- There is no time limit on wireless access.
- Unless agreed to by library staff only one person is permitted per terminal.
- Internet workstations and the public wireless network are located in public areas and privacy cannot be guaranteed.
- The Arnprior Public Library cannot be responsible for your privacy when you disclose information to outside websites. It is your responsibility to protect your personal information and to log off all email and social networking sites.
- As per the library's waiver form, wireless and Internet station users are subject to federal and provincial legislation related to Internet use, including provisions of the Criminal Code.
- The Library has installed a firewall limiting access to websites promoting pornography and extreme violence. As an Internet user, you have to option of asking chief librarian to allow access to a site if you feel it is unjustly blocked.
- The use of the Internet Computers at the Arnprior Public Library is a privilege, not a right. Users who deliberately violate the rules may have their Internet privileges suspended.
- The Arnprior Public Library reserves the right to report any illegal activities to the proper authorities.

APL Board Policy

Approved 18/11/09,

Revisions November 2014; September 2016

Attachments to Internet Policy



**Internet User
Waiver Form**

Library Card Number _____

or

Guest local

Guest Non-resident

The user is ultimately responsible for his/her actions in accessing computers at the Arnprior Public Library. The use of the Internet is a privilege, not a right and I understand and agree to the following conditions:

- I will not use the workstation to obtain, create or distribute any images, sounds, messages or other material that is obscene, harassing, racist, malicious, fraudulent or libelous; nor use the workstation for any activity that may be considered unethical.

I understand my use of the Internet may be revoked if these terms are violated.

Print Name _____

Phone _____

Signature _____

Date _____

Note: children under high school age require a parent/guardian signature.



NOTICE

As a registered user of the Internet at the Arnprior Public Library, you have signed a waiver to acknowledge the following:

“I will not use the workstation to obtain, create or distribute any images, sounds, messages or other material that is obscene, harassing, racist, malicious, fraudulent or libelous; nor use the workstation for any activity that may be considered unethical.”

A firewall is now in place to block such content.

→If you feel a blocked website should be accessible, please contact the Chief Librarian.

The firewall is active for both wireless access points and the Internet stations.

Thank you

Revised November 2014