

Present

Josie Scott
Lisa McGee
Neil Salminen
Shane Kramer
Meaghan Shannon Kolar
Bill Skinner
Elisabeth von Bloedau
Karen DeLuca, Chief Librarian

Regrets

1. The Chair called the meeting to order at 6:00 pm
2. **Motion 2022-10-01 Moved by Shane Kramer, seconded by Lisa McGee that the Agenda be approved as amended - carried**
3. No declarations of conflict of interest
4. Minutes – **Motion 2022-10-02 Moved by Meaghan Shannon, seconded by Lisa McGee that the minutes of September 2022 meeting be adopted as circulated** – carried
5. Librarian’s Report
 - 5.1. Expansion update –Construction timeline is several weeks behind schedule. At present, the rebar has been installed; concrete should be poured by the end of the month. The Town has hired an exterminator as a prevention measure for vermin. The CEO will meet with the CAO shortly to discuss a variety of concerns including the naming of the expansion; DC repayment of the Town’s capital reserves for the expansion; status of the Pay Equity exercise.
 - 5.2. Library Outfitters have been onsite to determine mobile shelving needs and possible donation of old shelving.
 - 5.3. Neumann Bequest:
Motion 2022-10-03 Moved by Shane Kramer, seconded by Neil Salminen that the CEO purchase a second mobile shelving unit (up to \$750) for an expanded juvenile French collection – carried
Motion 2022-10-04 Moved by Meaghan Shannon Kolar, seconded by Lisa McGee that the library purchase two feminine hygiene product dispensers and supplies – carried.
The remainder of the 2022 Neumann Bequest payout will remain in a cashable GIC.
 - 5.4. The CEO will follow up with My Main Street Fund administrators regarding the option to reapply for the Community Fridge Project. The successful partnership between the library and ARH will see a \$16,000 program to introduce seniors to technology and the Internet. The library will coordinate the purchase of 8 ChromeBooks and 4 WiFi hotspots. Following an 8 week training session under the direction of the Seniors Active Living Centre, the devices will be given to the library for ongoing usage (circulation and in library usage) Timeline to be determined at an upcoming meeting between the CEO and ARH.
 - 5.5. Programming: Class visits, after school programs and a new French program for families are well underway for the fall session.
This year’s edition of the Advent Book Calendar will be more family driven with the library hosting a wrapping event on November 23.

Both Arnprior 10 Senior Book Clubs are filled to capacity and there is enough interest to begin an adult Book Club on Tuesday evenings.

The Newcomer Language Learning Program is well underway with more than 10 participants meeting weekly with a qualified TESL teacher. The library has coordinated with the Local Immigration Partnership Group to assist with language assessments and resources.

There have been several requests for the resumption of French Conversation meet ups at the library. This type of interest is a good foundation for a new programming staff member.

- 5.6. Homelessness in the Library - This has become a prevalent concern. Staff are taking part in some online training; contact has been made with the local Mobile Crisis Team and Renfrew County Mental Health Department.
- 5.7. Volunteer Coordination – There appears to be need in the community to develop a centralized Volunteer Portal. The library could assist in this endeavour – which may be a good strategic consideration for the incoming Board
- 5.8. The library has partnered with the high school to help provide necessities for some students in need. The ADHS Guidance Office collects breakfast foods, nutritious snack food and personal products to assist these students. During Ontario Public Library Week, patrons will be encouraged to donate to this cause.

There will also be a local author meet and greet and some giveaways. The Town Council has declared October 16 – 22 Ontario Public Library Week. Circulation statistics have bounced back to pre-pandemic levels and we are on track to welcome more than 1200 new patrons by year end. This will be highlighted in the 2023 Budget presentation to council.

6. No new business
7. Next meeting: November 16, 2022
8. **Motion 2022—09-05 Moved by Neil Salminen, seconded by Meaghan Shannon Kolar that the meeting be adjourned at 7:07pm – carried.**