

Present

Neil Salminen
Sue Munro
Elizabeth Stewart
Lisa McGee
Josie Scott
Andrew Nellestyn
Karen DeLuca, Chief Librarian

Regrets Bill Skinner

1. Chair called the meeting to order at 6:02pm
2. Round table introductions for our new Trustee
3. **Motion 2020-04 Moved Lisa McGee, seconded by Elizabeth Stewart that the Agenda be approved as circulated - carried**
4. No conflicts of interest declared
5. **Motion 2020-02 Moved by Elizabeth Stewart, seconded by Josie Scott that the minutes of the January 15, 2020 meeting be approved as circulated – carried.**

6. Librarian's Report

- 6.1. Financials – The preliminary year end financials were reviewed. The matured GIC is garnering interest in the regular chequing account and will be available for the expansion drawings as required in 2020. A date for the auditor's visit has not been confirmed.
Budget deliberations for 2020 have concluded with Arnprior Council and McNab/Braeside Township Council agreeing to augment the preset service agreement funding to include the requested additional full time position April – December. Each municipality will fund the position through their respective reserves. The commitments are for the current fiscal year.

The library will apply for the Pat Morris Communities Matter Grant – a new initiative from the Kimberley Foundation. The application will focus on support for author visits and presentations with the aim of seeding ongoing community programming (story tellers, artists collectives, and a writers' group)

6.2. Administration –

- 6.2.1. Discussion on placing the new full time hire on the salary grid. The Town of Arnprior has removed all library staff from the corporate grid. The Library will seek an HR firm to develop a grid. In order to remain in compliance with the Pay Equity Plan which is tied to the Town, the new grid will have to act as an "overlay". Rather than striking a Hiring Committee, the CEO has been delegated the responsibility to move forward on this hire.

- 6.2.2. Joint Services Agreement: The CEO will contact the Town re: upcoming discussions / review of the Joint Services Agreement with the Township. There are a few other Library Boards working with Municipalities. The CEO will source their approaches / funding structures. It would be advantageous for the Township and the Library to create a business model with long range vision for library service.

6.2.3. The CEO reported on the recently attended OLA Superconference which included various sessions on municipal partnerships, funding models, eResources and making connections for the 2020 installment of the Little Branches Rural Roots Library Conference to be held in Arnprior October 2 -3.

6.2.4. The policy review schedule will be undertaken in the summer, following the new hire.

6.3. Programming –

The inaugural Mardi Gras fundraising gala is set for this coming weekend. We are nearing 100 ticket sales with cutoff (for catering purposes) on February 20. Cross promotion from other libraries in this month's edition of The Humm.

Ticket sales are brisk for the Stephen Fearing concert on May 1st and the Bob McDonald presentation on April 27. We've secured two presentations (afternoon for grades 7&8's, evening talk for the general public. The library will be set up and the main area will be off limits during the day – much like the setup during carpet replacement.

The Newsletter was circulated.

The Town's annual volunteer appreciation event will be held at the library. CBC's Hallie Cotnam will be the guest speaker at this April 26th event. Invitations will be sent out in March and will include library volunteers (Homebound deliveries, garden, adult programming support and trustees)

Youth Programming: The March Break calendar will be launched by February 20th. A variety of entertainers are booked with the support of the Scharf Family Charitable Trust.

6.4. Statistics – Monthly statistics were reviewed.

6.5. Correspondence – was received as information including a card from retired trustee Jeanette Grant.

7. Report of Board Members' Advocacy activities - numerous gestures of support gleaned from the public.
8. Date of the next meeting: April 15th or to be determined based on update from Architects and at the call of the chair.
9. **Adjournment - Motion 2020-03 Moved Lisa McGee seconded by Susan Munro that the regular meeting of February 19, 2020 be adjourned at 6:43 pm – carried.**