

**Present**

Neil Salminen  
Sue Munro  
Bill Skinner  
Elizabeth Stewart  
Lisa McGee  
Josie Scott  
Karen DeLuca, Chief Librarian

**Regrets**

1. Vice-chair called the meeting to order at 6:03pm with heartfelt thanks to outgoing trustee Jeanette Grant for her contribution to the Library Board for the past year.
2. **Motion 2020-01 Moved Bill Skinner, seconded by Lisa McGee that the Agenda be approved as circulated - carried**
3. No conflicts of interest declared
4. **Motion 2020-02 Moved by Elizabeth Stewart, seconded by Josie Scott that the minutes of the December 18, 2019 meeting be approved as circulated – carried.**
5. Librarian's Report
  - 5.1. Financials – Budget deliberations at the Town of Arnprior are scheduled for Tuesday February 5 and Wednesday February 6, if required. The Township of McNab/Braeside has turned down the additional funding request to support the hiring of a third full time staff member. The Board initiated support chain is continuing to generate emails to members of Town Council. There are still some outstanding invoices for 2019 so there is no final financial report for the year. Auditors are expected to come to the library by mid February. The CEO will be applying for a grant through the Kimberly Foundation under the Pat Morris Community Matters umbrella. This organization helps to fund special projects for small libraries across Canada (up to \$10,000). The focus of the application will be *Arnprior Expressions 125* to help fund some of the special events in celebration of the library's milestone anniversary. The grant deadline is February 15.
  - 5.2. Administration – DCA Architectural Team visited in early January and they have borrowed the original building plans to assist with their drawings, expected by February. Mississippi Mills Public Library has requested a reciprocal borrowing agreement with APL. The proposal has been turned down based on current user agreements with neighbouring municipalities. The CEO will attend the OLA SuperConference at the end of the month and split accommodation costs with the Renfrew Public Library CEO. There will be the opportunity to attend several pertinent sessions as well as make contacts for the 2020 edition of the Little Branches Rural Roots Conference to be hosted again by Arnprior (October 2 – 3) A recent amendment to the Public Library Act stipulates a minimum requirement of 7 (from the current 10) meetings per year for all public library boards. The Postage Reimbursement for Interlibrary Loans in 2019 has been received. The Clerk at the Town of Arnprior will be advising soon on the appointment of a new trustee.

### 5.3. Programming –

The first prototype of the Little Lending Library (a partnership program with the Men's Shed) is currently on display in the library. A total of 5 units have been built using the donations collected at the library. Locations: White Lake General Store; M/B Municipal Offices; John A Gillies Recreation Centre in Braeside, Gazebo at the Arnprior Ball Diamonds and Veteran's Park at the south end of town. Volunteers will adopt each of the units and maintain the collections. The library will offer start up donations to fill the units.

NYE Gala was well received. The Heartbeats are booked for December 31, 2020.

Mardi Gras fundraising event is set for February 22<sup>nd</sup>. The sponsorship program is being circulated to the corporate / business community.

Stephen Fearing tickets are now on sale for May 1<sup>st</sup>.

The Newsletter was circulated.

Youth Programming: The uptake on the Advent Book Bundles has led to the creation of book bundles for Family Literacy Day with support from the Scharf Family Charitable Trust.

5.4. Statistics – Year end statistics were reviewed.

5.5. Correspondence – was received as information.

6. Other Business – Susan Munro will organize the purchase of a gift for Jeanette Grant. Lisa McGee will source a card and leave it at the library for well wishes and signatures.
7. Report of Board Members' Advocacy activities - Trustee Josie Scott has been contacting individuals seeking support for the 2020 budget request.
8. Date of the next meeting: February 19, 2020
9. **Adjournment - Motion 2020-03 Moved Lisa McGee seconded by Elizabeth Stewart that the regular meeting of January 15, 2020 be adjourned at 6:42 pm – carried.**