

Present	Neil Salminen Elizabeth Stewart Jeanette Grant Lisa McGee Serena Fortin, Auditor Anne Fleming, Scharf Family Charitable Trust Karen DeLuca, Chief Librarian	Regrets	Bill Skinner Josie Scott Susan Munro
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1. Chair called the meeting to order at 6:03
2. **Motion 2019-24 Moved Elizabeth Stewart, seconded by Jeanette Grant that the Agenda be approved as circulated - carried**
3. No conflicts of interest declared
4. Minutes – Typographical error (coordinator) noted in the May minutes.
Motion 2019-25 Moved by Elizabeth Stewart, seconded by Lisa McGee that the minutes of the May 15, 2019 meeting be approved as circulated with amendment noted – carried.
5. Auditor’s Report
Serena Fortin of Allan & Partners LLP presented the 2018 Draft Financial Statements. The Auditor gave an overview of the financial position of the library including a breakdown of reserves and assets. Adult Programming revenue and expenditures were noted as separate lines. The Auditors will forward the appropriate documentation (letters) to complete the financial package.
Motion 2019-26 Moved by Lisa McGee, seconded by Elizabeth Stewart that \$9,976.73 from the reserve for Future Development and \$3,000 from the Reserve for Books be used to zero the bottom line for 2018 – carried.
Motion 2019-27 Moved by Jeanette Grant, seconded by Elizabeth Stewart that the Board approve the 2018 Audited Financial Statements – carried.
6. Librarian’s Report
 - 6.1. Financial –
Uptake on Kanopy – the library’s new video streaming service – has been huge. The initial trial deposit will be depleted by early summer. The CEO has been in touch with administration at Kanopy and any lump sum contributed this year can be carried over to subsequent years.
Motion 2019-28 Moved by Jeannette Grant, seconded by Lisa McGee that the library request a further \$10,000 from Development Charges to cover the additional funding for the Kanopy e-resource –carried.
Operating Supplies line is overspent due to expenditure on Strategic Planning and conceptual expansion drawings.

The Service Agreement with McNab/Braeside will be reviewed shortly.
Motion 2019-29 – Moved by Lisa McGee, seconded by Jeannette Grant that the Board endorses the initiative of the Town of Arnprior to move forward on presentation of the recalculation of population numbers and that if any meetings are called to discuss the service agreement that Elizabeth Stewart (McNab Board Rep), Bill Skinner (Treasurer) and the CEO be in attendance. – carried.

The library has hosted a Rain Barrel Sale with final proceeds to be calculated.

Anne Fleming left the meeting after addressing the Board – pleased with the partnership and the ability of the Trust to help the library and all of its patrons.

6.2. Expansion

The Library has set up a Trillium application account, but the profile was not completed to their satisfaction to allow for the formal grant application submitted in time for the deadline.

Additionally, the library did not receive endorsement for the project from McNab/Braeside. It uncertain when /if there will be another round of capital applications.

The CEO has been directed to get cost breakdowns from Dreessen Architects and determining costs of detailed drawings based on the concept renderings as presented and approved in February.

6.3. Administration–

6.3.1.The Interlibrary Loan system will be re-launched in July. All libraries will be using Canada Post for the loan and borrowing of books between libraries. At this point it is uncertain of the cost of operating ILLO. There will be a rebate for libraries which will be distributed in January with amount per use or per library unknown.

The Library will reactivate its participation with a review in the fall.

6.3.2.The CEO reported on a county wide librarians’ meeting with MPP John Yakabuski to speak about the value of libraries, particularly in small rural settings. Arnprior CEO addressed the return on investment.

6.3.3.The Mississippi Mills CEO has requested a consideration for a reciprocal agreement. Usage statistics will be reviewed prior to any exploratory meeting.

6.4. Programming –

6.4.1.The Summer Calendar for youth programs was distributed. The online registration portal will open June 24th. The system costs \$300 annually and operates all of the library’s registrations and RSVPs, including newsletter subscription and volunteer registration.

6.4.2.The Pop-Up Art exhibit was been a great success. A similar event will be planned as part of the library’s 125th celebrations next year.

6.4.3.The CEO will explore a request to partner with the Seniors’ Active Living Centre to create little lending libraries.

6.5. Statistics - Trends were reviewed.

6.6. Correspondence – was received as information. (Letters re: service agreement; Information re: ILLO; Documentation as presented to the meeting with the MPP)

7. Strategic Plan – Notes from the planning session have been compiled by Consultant Rob Lavery. Trustee Bill Skinner to take the lead and compile the notes into an update of the Strategic Plan to be ready by the end of 2019.

8. Report of Board Members' Advocacy activities - Community consultation re: Strategic Planning process.
9. Date of Next meeting: September 18, 2019
10. **Adjournment - Motion 2019-30 Moved by Lisa McGee, seconded by Jeanette Grant that the regular meeting of May 15, 2019 be adjourned at 7:25 pm – carried.**