

Present Neil Salminen
Bill Skinner
Elizabeth Stewart
Josie Scott
Lisa McGee
Karen DeLuca, Chief Librarian

Regrets Susan Munro
Jeanette Grant

1. Chair called the meeting to order at 6:03
2. **Motion 2019-20 Moved Elizabeth Stewart, seconded by Bill Skinner that the Agenda be approved as circulated - carried**
3. No conflicts of interest declared
4. **Motion 2019-21 Moved by Elizabeth Stewart, seconded by Bill Skinner that the email decision to display the SOLS/OLSN petition to reinstate funding to Ontario Library Services until May 10 be ratified – carried.**

Motion 2019-22 Moved by Bill Skinner, seconded by Elizabeth Stewart that the minutes of the April 17, 2019 meeting be approved as circulated – carried.

5. Business arising from the minutes
 - 5.1. Expansion Presentation has been made to the Town of Arnprior and Council has approved the design concept. Council has offered a resolution of support. Another presentation is scheduled for McNab/Braeside Council to keep our funding partner apprised of the plans. There has been feedback from Trillium in that most capital projects which receive Development Charge monies are typically not approved as it is seen as the municipality's responsibility for growth. The deadline for the application is June 12th.
The Town has agreed to assist with the tendering process and project management. If the grant is unsuccessful, there should be sufficient monies in reserves to move forward with the extension only. The Town's treasurer has indicated a loan would be agreeable until the monies are realized from the Trust's Capital contribution.
Next steps would be the creation of drawings to visualize the space rather than the concept drawings to date.
6. Librarian's Report
 - 6.1. Financial –
The Draft Financial statements as prepared by the auditors don't co-incide with the library's reserves. The auditor plans to revise the statements by early June. A special meeting may be called to review the statements.
50% of the Town of Arnprior's grant has been received.
The service contract review is planned for early summer. The CEO has asked the Town to keep the library informed so the library has representation at the table for the annual update.
The Scharf Family Charitable Trust has made a 2019 contribution of \$30,000. This is \$10,000 more than the Memorandum of Understanding. Clarification will be sought to determine how these monies get transferred to reserves. Representatives of the Trust have been invited to attend future board meetings.

The library will host an online fundraiser – the sale of Rain Barrels. It is expected to raise between \$400 - \$500 towards expansion. The sale will take place in early June. The library has already been receiving individual donations towards the expansion project.

6.2. Administration –

6.2.1. A total of 143 signatures were gathered for the SOLS/OLSN petition to reinstate ILLO services. There was one objection to the petition as outlined in the patron's Strategic Planning Survey. The petition was sent to the MPP from Manitoulin, as requested by OLSN.

6.2.2. The CEO will attend a SOLS meeting in Renfrew on May 23. It is hoped more information on the fate of ILLO will be offered.

6.3. Programming –

6.3.1. More than 80 people attended the Open mic in May and the next event is scheduled for June 9th. The library has purchased a \$400 mixer to be used for Open Mics and future concerts. In the past, the library has rented a mixer from Long & McQuade in Kanata at approximately \$35 per use.

6.3.2. The official launch of the PopUp Art Exhibit is scheduled for June 13th with a number of dignitaries in attendance. Everyone is invited.

6.3.3. New Years Eve band and caterers have been booked. This year's theme will be Northern Lights.

6.3.4. The summer children's program will be available at the end of the month with registration for the TDSRC starting on June 10th. All program registration will be online. Class visits are ending and the summer students will be starting at the end of June.

6.3.5. The Newsletter was reviewed. The newly formed Chess Club is meeting on Wednesdays in the Art Corridor; Film Club is on hold for the summer and plans are underway for fall activities including a concert and events for Ontario Public Library Week.

6.4. Statistics – Trends were reviewed. It was noted that Kanopy film streaming has become very popular and the trial credits are rapidly being depleted. Inquiries will be made as to whether a lump sum can be contributed this year and then rolled over into subsequent years. If so, the library could use Development Charge monies for acquisitions for this purpose.

6.5. Correspondence – was received as information.

7. Strategic Plan – To date, 95 surveys have been completed. The intercept surveys will be taking place at the end of the month. Bill Skinner will facilitate the staff session and Rob Lavery will be facilitating the full day board session on June 8th beginning at 9am. Lunch will be provided.

8. Report of Board Members' Advocacy activities - Board members were in attendance at the Expansion presentation to Council.

9. Date of Next meeting: June 19, 2019

10. **Adjournment - Motion 2019-23 Moved Lisa McGee, seconded by Bill Skinner that the regular meeting of April 17, 2019 be adjourned at 7:50 pm – carried.**