

Present	Neil Salminen Bill Skinner Lisa McGee Jeanette Grant Josie Scott Karen DeLuca, Chief Librarian	Regrets	Elizabeth Stewart Susan Munro
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1. The Chair called the Special Meeting (Expansion) to order at 6:03pm
2. **Motion 2019-08 Moved by Bill Skinner, seconded by Jeanette Grant that the agenda be approved as circulated – carried**
3. No conflicts of interest declared
4. Review of Dreessen Architect’s Backgrounder / scope of work document –
 - 4.1. General discussion on the history of the building including the firm’s relationship with previous renovations at the library as well as the firm’s involvement in other library renovations throughout the province. The design allows for additional meeting space, office space and programming space.
Motion 2019-09 Moved by Josie Scott, seconded by Lisa McGee that the CEO request a breaking out of the two parts of the renovation and approximate costing of each – carried
 - 4.2. Expansion design options – consensus: The expansion in Option B provides the space and design features that best suit the building. The inclusion of a lower level to the addition seems prudent. Several questions for the architects:
 - What is the height of the expansion ceiling?
 - Are skylights an option in the slanted roof?
 - Is an emergency exit along the north side of the expansion and option (this would also provide easy access for outdoor programming)?
 - Downstairs meeting rooms – access via small doorway or wider entrance?
 - Would geotechnical drawings be a requirement or could we source the original work done with the 1990 build?
 - Were any additional geotechnical drawings done with the 2010 renovation?
 - 4.3. Next steps- - To obtain a clearer understanding of the cost breakdowns, timelines and support of the municipality to move forward with the expansion. The CEO will share any updates from the Architects.
5. **Adjournment - Moved by Bill Skinner, seconded by Lisa McGee that the special meeting of March 5, 2019 be adjourned at 7:08pm - carried**

